

**Inter-Lakes School Board Meeting
Humiston Building – Conference Room*
103 Main Street, Meredith NH
October 11, 2022 – Regular Meeting
MINUTES**

DRAFT

I. CALL TO ORDER

School Board Chair Merrill called the meeting to order at 6:06 p.m.

II. PLEDGE OF ALLEGIANCE

III. RECORD ROLL

Members Present:

Ms. Lisa Merrill, Chair
Mr. Mark Billings, Vice-Chair
Mr. Charles Hanson, Secretary
Mr. Howard Cunningham
Mr. Duncan Porter-Zuckerman
Ms. Nancy Starmer
Mr. Paolo Cao, Student Rep.

Administrators Present:

Mrs. Mary Moriarty, Superintendent
Mrs. Trish Temperino, Assistant Superintendent
Mr. Mark Parsons, Technology Director
Mr. Brian Swanker, Facilities Director

Others Present:

Mr. Chris Mega, Video Recorder

Members Absent:

Mr. Craig Baker*
**with notice*

IV. PUBLIC COMMENTS

Opened at 6:06 p.m. – No Comments

V. MINUTES

A. Special Meeting – September 27, 2022

Mr. Hanson moved, seconded by Mr. Billings, to approve the minutes of the September 27, 2022 Special School Board meeting. The motion passed 5-0-1 abstention.

VI. CURRENT BILLS PAYABLE

A. General Operating Expenses

Mr. Billings moved, seconded by Mr. Cunningham, to approve the payment of bills, manifest #3011. The motion passed 6-0.

VII. CORRESPONDENCE

Mr. Billings shared correspondence from Carol Gerken, Lakes Center for the Arts Volunteer/Meredith Resident with information on the upcoming LCA Arts Live on Saturday, October 22 from 10:00 a.m. – 1 p.m. at the Meredith Community Center. Artists will provide demonstrations and hands on activities for the whole family. This is a free event.

VIII. SUPERINTENDENT/ASSISTANT SUPERINTENDENT REPORT

A. Enrollment

Mrs. Moriarty shared that due to the transition in the SAU office the October Enrollment Report will be emailed to the School Board later in the week.

B. Ventilation Study Update

Mr. Swanker, Facilities Director, provided an overview of a ventilation study completed by Eckhardt and Johnson Mechanical Contractors. The memo shared by Mr. Swanker is attached to the minutes. Mr. Swanker discussed each building and the scope of work outlined. School Board discussion ensued including questions from Mr. Cunningham regarding the Energy Recovery Ventilators - required preventive maintenance and lifespan. Mr. Swanker indicated an anticipated thirty (30) year lifespan and that preventive maintenance will be required. Mr. Porter-Zuckerman asked about the cafeteria and kitchen air supply and exchanges and the benefit to the Middle/High School cafeteria. Mr. Swanker indicated that it will create more yearlong usable space for this area as the humidity is high in the summer and shoulder seasons. Mr. Billings stressed the importance of balancing ventilation systems. Mr. Swanker agreed. Mrs. Starmer asked about the health benefits. Mr. Swanker shared that the goals of the work to be completed are to create ventilation pathways to increase fresh outdoor air and filtration to spaces, provide the highest possible number of air exchanges, and temperature control (reduce humidity). Mr. Cunningham indicated that the overall goal is to create healthier environments. Discussion ensued regarding if there is time to complete the work if the project is ESSER funded; Mrs. Moriarty shared that ESSER III funds are available through September 30, 2024. Mr. Swanker felt that there is adequate time, if work was to begin shortly. Mr. Hanson shared support for the project and commended Mr. Swanker for his work to develop the proposal. The discussion moved from the scope of work to the next agenda item regarding ESSER funds to complete the proposed work.

IX. OLD BUSIENSS

A. Elementary & Secondary School Emergency Relief Funds I, II, III (ESSER I, II, III); Coronavirus Aid, Relief, and Economic Security (CARES) Act; Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act; and American Rescue Plan (ARP) Financial Update & Use of Remaining Funds

Mrs. Moriarty shared the current financial status of each grant ESSER I fully expended; ESSER II \$41,472 remaining; and ESSER III \$900,745 remaining. Mrs. Moriarty shared with the School Board that the remaining ESSER III funds be considered to complete the scope of ventilation work outlined by Mr. Swanker; this would mean that the previous discussion to purchase outdoor/stadium seating would not be able to be included. Mrs. Moriarty reminded the School Board that at the end of the 2020/2021 the School Board encumbered local funds in the amount of \$126,000 to support future purchase of outdoor/stadium seating. The goal at one point was to use ESSER II funds for this purchase, however, needs changed and funds were shifted to support the retention/recruitment of paraeducator staff; later there was a plan/discussion to use ESSER III funds. Mrs.

Moriarty indicated that completing the scope of work for the ventilation made sense; that possibly a volunteer group can work to raise funds for the remaining cost of the outdoor/stadium seating, with possible consideration of future fund balance and indicated that future fund balances will most likely not be as high as they have been in recent years. Mrs. Moriarty did share some stakeholder feedback received which indicated using ESSER funds for increased staffing ranging from class size reduction teachers, increased nursing staff to increased paraeducators as well as some teaching materials. Mrs. Moriarty shared with the School Board that she did respond to the feedback that at this time the administration is able to address needs within our current staffing. Mrs. Starmer asked which stakeholder group shared the information. Mrs. Moriarty indicated professional staff. If the scope of the ventilation work is supported by the School Board, it will use up all of the remaining funds for ESSER III, which is just over \$900,000. Mrs. Moriarty referred to ESSER II and the remaining \$41,472 noting that the balance is less than shared in August as some funds were shifted to support cleaning and balancing of HVAC. Mrs. Moriarty recommended that \$30,000 of the remaining funds be used for an additional year of the School District's learning management system; this system is essential and has been funded through ESSER funds; if not funded through ESSER, the cost will need to be moved to the operating budget. Mrs. Moriarty indicated that the remaining \$11,000 might be able to be used to support the requested teaching materials. Mrs. Moriarty explained that the School Board was not being asked to make a decision regarding ESSER funding at this meeting, however, is hoping the School Board will consider action at the next School Board meeting on October 25. The time in between will provide the opportunity for the public to provide any input to the proposal of using the funds for the ventilation work. The School Board indicated support for the ventilation work and was amenable to beginning the process of preparing to request ESSER funds for this construction project, although, as indicated by Mr. Porter-Zuckerman open to any stakeholder feedback provided prior to a final decision.

B. 2023 – 2024 Budget Goals

Mrs. Moriarty shared a memo with the School Board with proposed guidance for the administration in developing the 2023 - 2024 budget. Reviewed were the following: If there are retirements, make every effort to fill the responsibilities/positions with remaining staff. If this is able to be accomplished, then, the current number of Full Time Teaching Equivalents (FTEs) will be reduced. This may shift some current employees to other positions and may increase class sizes, however, class sizes will not exceed Inter-Lakes School Board Policy 6151, which is consistent with the New Hampshire Minimum Standards for Public Education, both were summarized as Kindergarten – grade 2, 25 students or fewer per teacher, provided that each school shall strive to achieve the class size of 20 students or fewer per teacher; Grades 3-5, 30 students or fewer per teacher, provided that each school shall strive to achieve the class size of 25 students or fewer per teacher; Middle and senior high school, 30 students or fewer per teacher; and Class size for laboratory classes shall not exceed 24 students; maintain funding to support the upkeep and accessibility of facilities, including an amount for infrastructure work; maintain commitment to current academic, co-curricular, athletic programming including field

experiences for students; recognize costs for energy/goods have increased; and seek reasonable solutions to reduce costs. Mrs. Moriarty explained that this will provide for a budget to be prepared and through the budget process adjustments such as reductions can be made. The School Board expressed support for using the guidance as presented.

C. Contribution Assurance Program (CAP) for FY 2024 – FY 2026 for the Property & Liability Program

Mr. Hanson moved, seconded by Mr. Cunningham, to approve Contribution Assurance Program (CAP) for FY 2024 – FY 2026 for the Property & Liability Program. Prior to voting, Mr. Cunningham asked Mrs. Temperino if there was any new or additional information since this was previously presented. Mrs. Temperino shared that there was no new or additional information. The motion passed 6-0.

X. POLICY

A. Policies for Second Reading & Adoption

Mr. Billings, moved, seconded by Mr. Hanson, to approve second reading and adoption of the following policies, as amended:

- Policy #1322 (JJG), Contests for Students
- Policy #4155 (GBCD), Background Investigation and Criminal Records Check
- Policy #5119 (JFA), Admission Requirements for Students Entering or Transferring into the Inter-Lakes School District
- Policy #5142 (JLCE/EBBC), Emergency Care and First Aid
- Policy #5147 (JLDBB), Suicide Intervention
- Policy #6140 (IGE), Objections to Course Material
- Policy #6140.1 (IHAM), Health Education and Exemption from Instruction
- Policy #6171.2 (IHBAB), Special Education -Independent Educational Evaluation

The motion carried 6 - 0.

XI. ADDITIONAL BUSINESS

A. Members of the Board

Mr. Cunningham provided an overview of House Bill 1679 sponsored by Rep. Cordelli, Carroll County 4; Rep. Piemonte, Rockingham County 4; Rep. Torosian, Rockingham County 14; Rep. J. Smith, Carroll County 5; Sen. Ward, District 8 . The bill requires cooperative school districts to review and adopt dissolution plans prior to January 1, 2024, and repeals authority for all cooperative school districts on June 30, 2025. Discussion ensued with concerns expressed about this proposed bill.

B. Members of the Administration

None

XII. ANNOUNCEMENTS

A. Tuesday, October 25, 2022

Inter-Lakes School Board @ Humiston Building – Conference Room

- Regular School Board Meeting – 6:00 p.m.

B. Tuesday, November 8, 2022

Inter-Lakes School Board @ Humiston Building – Conference Room

- Special School Board Meeting – **6:00 p.m.**

XIII. PUBLIC COMMENT

Chris Mega, Meredith, indicated SAU #8 was Concord and Henniker. Mr. Mega mentioned timing for the balancing of the HVAC and that February versus June affords more time.

XIV. ADJOURNMENT

Mr. Billings moved, seconded by Mr. Hanson, to adjourn the meeting at 6:58 p.m. The motion passed 6-0.

Respectfully Submitted,

Benjamin Platt
Recording Secretary