

**INTER-LAKES SCHOOL DISTRICT**  
**Inter-Lakes School Board Regular Meeting**  
*Physical Location: Humiston Building Conference Room*  
**103 Main Street, Meredith, NH**  
*Remote Access: <https://meet.google.com/biz-ugqh-xnv>*  
**August 25, 2020**

**MINUTES**

**I. CALL TO ORDER**

At 6:00 p.m. Chairman Hanson called the meeting to order.

**II. PLEDGE OF ALLEGIANCE**

Members and guests participated in the Pledge of Allegiance.

**III. REMOTE MEETING INFORMATION/ANNOUNCEMENT**

Mrs. Moriarty read the following statement regarding electronic meetings of the Board:

*As Superintendent of the Inter-Lakes School District I will announce that due to Covid-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, the Board is authorized to meet electronically.*

*Please note there is a physical location for the meeting for the public. Additionally, in accordance with the Emergency Order, this is to confirm that we are:*

- a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;*

*We are utilizing the Google Meet platform for this electronic meeting. All School Board Members have the ability to communicate contemporaneously during this meeting through the Google Meet platform, and the public has access to contemporaneously listen/participate to this meeting by contacting Marilyn Martell at 279-7947 for details*

- b) Providing public notice of the necessary information for accessing the meeting;*

*We previously gave notice to the public of how to access the meeting through notice on the Inter-Lakes School District website.*

- c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;*

*If anybody has a problem, please call Marilyn Martell at 279-7947.*

- d) Adjourning the meeting if the public is unable to access the meeting.*

*In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.*

*Please note that all votes that are taken during this meeting shall be done by a Roll Call vote. When each member states their presences, they will indicate if there is anyone else in the room with them during the meeting; as required under the Right-to-Know Law.*

#### **IV. RECORD ROLL**

##### **Members Present:**

Mr. Richard Hanson  
Mr. Mark Billings\*  
Mr. Craig Baker\*  
Mr. Charley Hanson\*  
Ms. Lisa Merrill\*  
Mr. Duncan Porter-Zuckerman\*  
Ms. Nancy Starmer\*

##### **Members Absent:**

Ms. Raven Strother, Student Rep.

\*Remote attendance

##### **Administrators Present:**

Ms. Mary Moriarty, Superintendent  
Ms. Trish Temperino, Asst. Superintendent\*  
Ms. Elaine Dodge, Director of Student Services\*  
Ms. Erica Pappalardo, Curriculum Coordinator\*  
Mr. Michael Bryant, Principal ILES\*  
Mr. Scott Currier, Principal ILM/HS\*  
Mr. Jeremy Hillger, Principal SCS\*  
Mr. John Martin, DoIT Director  
Mr. Mark Parsons, Asst. Principal ILM/HS\*  
Ms. Michelle Robinson, Asst. Principal ILM/HS\*

##### **Others Present:**

Chris Mega, Video Recorder  
Staff/Public\*

#### **V. PUBLIC INPUT - None**

#### **VI. MINUTES**

##### **A. Regular Board Meeting – August 3, 2020**

Mr. C. Hanson moved, seconded by Mr. Billings, to approve the minutes of the August 3, 2020 Regular Board Meeting, as written. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Mr. Porter-Zuckerman;  
Ms. Starmer; Ms. Merrill

NO: --

The motion passed unanimously.

##### **B. School Board Meeting/Work Session – July 28, 2020**

Mr. Billings moved, seconded by Mr. Porter-Zuckerman, to approve the minutes of the July 28, 2020 School Board Meeting/Work Session, as written. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Mr. Porter-Zuckerman;  
Ms. Starmer; Ms. Merrill

NO: --

The motion passed unanimously.

##### **C. Regular Board Meeting – June 9, 2020**

Mr. Billings moved, seconded by Mr. C. Hanson, to approve the minutes of the June 9, 2020 Regular Board Meeting, as written. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Mr. Porter-Zuckerman;  
Ms. Starmer; Ms. Merrill

NO: --

The motion passed unanimously.

**VII. CURRENT BILLS PAYABLE**

**A. General Operating Expenses**

Mr. Porter-Zuckerman moved, seconded by Ms. Merrill, to approve the payment of bills, manifest #3003, #3004, and #3005. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Mr. Porter-Zuckerman;  
Ms. Starmer; Ms. Merrill

NO:

The motion passed unanimously.

**VIII. SUPERINTENDENT/ASSISTANT SUPERINTENDENT REPORTS**

**A. Summer Programming and School Opening Update**

Superintendent Moriarty reported that two sessions ran this summer, the first week was remote with the second week being remote and in-person. The sessions served as a helpful approach to getting ready for the start of the school year.

Mr. Bryant, Inter-Lakes Elementary School Principal said that in response to the Registration Survey there will be 290 students attending in-person; 85 students will be fully virtual; and 19 students chose a combination learning model. He noted that School Resource Officer Keith True, Assistant Superintendent Trish Temperino, and First Student Transportation were invaluable in helping to work out a traffic plan and busing schedule. He said ILES is looking to do more learning outside this year using both Prescott Park and the Laverack Nature Trail at Hawkins Brook.

Mr. Hillger, Sandwich Central School Principal who is also overseeing the Virtual Pathways Learning model said plans are being finalized. From Sept. 8-11 staff will be making connections with families to ensure they have the needed technology and are familiar with Schoology. The Guidance Department and others are working hard to make the virtual school come to life.

Mr. Billings asked how the Virtual Learning Academy Charter School was being used.

Superintendent Moriarty said VLACS is being used to enhance programming for students, but that English Language Arts and Math would be taught virtually by district staff. A student could choose to learn Mandarin on VLACS, or other languages which are not available at Inter-Lakes. She commended the administrative team and teachers for organizing students to meet in person and said there will be some additional educators to teach overages. The District will be looking to Title II to fund an additional ILES Teacher and Cares Act money to support salary costs for additional sections.

Mr. Currier, Inter-Lakes Middle/High School Principal reported that 336 students have indicated they plan to attend classes in person, with the remainder choosing either fully remote or a hybrid. The Middle School schedule has been modified to mitigate COVID-19 infection risk and to keep class numbers as close to 15 as possible. Grades 9-12 will have block scheduling. Principal Currier credited Guidance Director Holly Vieten and her staff for spending an incredible amount of time to individually schedule students in classes of 15 or less. Learners are welcome and can stay in the building all day if they so choose.

He further noted that the traffic pattern has also been changed with bus pickup and drop off occurring at the courtyard. The school is also coordinating with the Huot Technical Center in Laconia. Some Inter-Lakes students will attend Huot Career & Technical Center Monday through Wednesday, while a second group will attend Wednesday through Friday.

Curriculum Coordinator Erica Pappalardo said the District has shifted from Google Classrooms to Schoology and a consultant has provided some high-quality training to assist teachers in moving to the more robust platform to support learners no matter what pathway they have chosen. Schoology has enhanced features over Google Conferences and has video capabilities that allows use of a white board and mimics a brick a mortar setting allowing virtual learners to only see their teacher instead of 14 other students and is less distracting. There is a lot of networking occurring between teachers and staff.

DoIT Director John Martin spoke about the increased demand and decreased production for technology the pandemic has caused and what the District is doing to meet staff and student needs. The department is onboarding lots of new software and synching the communication portal while moving away from the Honeywell system. New applications are in place for visitor management, health screenings and parent pickups. Each elementary school will have two mobile computer carts.

Mr. Martin said the Data Privacy Act is having an impact as the District can't use software unless the companies that own it are willing to agree to keep student data private and not share it.

Mr. Billings asked what the aggregate numbers were district-wide and the impact on enrollment in general.

Superintendent Moriarty responded that 139 students were fully virtual at the high school, 117 in grades K-6 and 40 at the middle school level. She said 11 families have submitted letters indicating their intent to home school their children. At ILES, 40 students are enrolled in Kindergarten, with 10 of those learning virtually and one requesting a combination of virtual and in-person learning.

Mrs. Dodge, Director of Student Services said the District will continue to provide some level of services to special education students who have Individualized Education Plans. There are a handful of students at ILES and ILM/HS who will be fully remote with the remainder participating in the regular education classroom. Related services are provided through Google Meets for students who are remote.

Guidance Director Holly Vieten has developed a Social Emotional Plan to welcome everyone back. Ms. Vieten said staff has trained with Lynn Lyons who has expertise in the area of identifying and coping with anxiety and depression. She has a pre-recorded keynote on the District's home page and is a resource for faculty on how to shape language and emotional tone in a way that is positive and healthy while acknowledging changes. She provides families, students and staff the chance to talk about how they have been challenged, how they have met those challenges and displayed resilience. Lyons has focused the staff on how to encourage students to problem solve and provided some very useful training.

Facilities Director Brian Swanker said typical summer capital improvement plan projects have been completed or are in the last 10% of completion. He provided an overview of

the work completed and work in final stages of completion at all schools. Mr. Swanker noted that the District has been fortunate to find providers that can supply needed cleaning and disinfecting products at a good price point.

Assistant Superintendent Temperino said based on in person registration counts, she has been working to build new bus routes. Students will be assigned seats with siblings being seated together. She credited First Student with helping to create the new routes that include transportation to and from school and to day care centers and the Meredith Community Center. She was pleased to announce that a second route won't be needed. Superintendent Moriarty said that represents a \$120,000 in cost savings.

Athletic Director Sarah Dumais said as the NH Interscholastic Athletic Association has not yet moved forward with its fall sports offerings scheduling remains in flux. In general teams will only play schools in their local cluster. No team will play two days in a row and no more than two games per week. Athletes will arrive wearing masks and continue to wear them when social distancing is not possible and when in and around the bench area. Players in the game will not be required to wear one. Transportation guidelines will be followed – no more than one person per seat.

All spectators will be required to wear a mask at all indoor and outdoor sporting events at both at home and away games. Coaches will take an online COVID-19 free course before the first day of tryouts and must submit their certificates of completion before September 8<sup>th</sup>.

Athletic participation is recommended if a school district is in the Full Physically in Person or the Modified Physically in Person tier. Sports are not recommended if a District is in the Partially Remote or Full Remote tier.

## **B. Summer Food Program**

Assistant Superintendent Temperino reported that in fifteen weeks, from March through June, the District served 48,580 meals to 290 students per day. From July through August 11<sup>th</sup>, 11,270 meals were served to an average of 132 students per day.

The Summer Food Program was an incredible partnership with Got Lunch!; Tom Witham and Danielle Gintoff and more than 100 volunteers organized by Lindsay Weiner.

Superintendent Moriarty commended the entire administrative team for their remarkable ability to step up and deal with the many unknowns as a result of the pandemic and for the high caliber of commitment they bring to their work.

Mr. C. Hanson commented that all the updates heard tonight were thoughtfully given. He lauded the district's staff for their efforts in developing the reopening plan.

Ms. Merrill recognized Meredith residents Alesse Brelis and Judy Ward for having made dozens of face masks that they donated to the District for use by students and staff.

## **IX. CORRESPONDENCE**

### **A. New Hampshire School Board Association – Membership**

Superintendent Moriarty advised the Board that there would be no increase in Association dues this year.

## **X. OLD BUSINESS - None**

**XI. NEW BUSINESS**

**A. Leave of Absence Request – Maternity Leave**

Ms. Merrill moved, seconded by Mr. C. Hanson, to approve the request for Maternity Leave of Absence for AM, October 20, 2020 through January 2021. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Mr. Porter-Zuckerman;  
Ms. Starmer; Ms. Merrill

NO: --

The motion passed unanimously.

**B. Leave of Absence Request – Military Leave**

Mr. Porter-Zuckerman moved, seconded by Mr. Billings, to approve the request for Military Leave of Absence for GH, through October 5, 2020. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Mr. Porter-Zuckerman;  
Ms. Starmer; Ms. Merrill

NO: --

The motion passed unanimously.

**C. Nomination of Professional Teaching Staff**

Ms. Merrill moved, seconded by Mr. Porter-Zuckerman, to approve the nomination of Alice Hervey as Speech-Language Pathologist for the 2020-2021 school year.

Superintendent Moriarty stated that the position would be shared with the Ashland School District two days per week, with the remaining three days at Inter-Lakes Elementary School. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Mr. Porter-Zuckerman;  
Ms. Starmer; Ms. Merrill

NO: --

The motion passed unanimously.

**D. Non-Resident Student Waiver**

Mr. C. Hanson moved, seconded by Ms. Merrill, to approve the enrollment request from a school district staff member for one student for the 2020-2021 school year, tuition free per the Contract Bargaining Agreement. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Mr. Porter-Zuckerman;  
Ms. Starmer; Ms. Merrill

NO: --

The motion passed unanimously.

**E. Non-Resident Tuition Request**

Ms. Merrill moved, seconded by Mr. Porter-Zuckerman, to approve the non-resident tuition request for continued enrollment for one student at Inter-Lakes Middle/High School for the 2020-2021 school year; tuition waived.

Mr. Baker requested the vote on the motion be held until after Non-Public Session.

**F. Nomination of Professional Teaching Staff (Addendum)**

Mr. Billings moved, seconded by Ms. Merrill, to approve the nomination of Brian Contorchick as Humanities Teacher for the 2020-2021 school year.

Superintendent Moriarty stated that the candidate is Social Studies certified and will be seeking certification in English. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Ms. Merrill;  
Mr. Porter-Zuckerman; Ms. Starmer

NO: --

The motion passed unanimously.

Mr. C. Hanson moved, seconded by Mr. Porter-Zuckerman, to approve the nomination of Caroline Paquette as Inter-Lakes Elementary School Teacher for the 2020-2021 school year. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Ms. Merrill;  
Mr. Porter-Zuckerman; Ms. Starmer

NO: --

The motion passed unanimously.

**G. Leave of Absence Request (Addendum)**

Mr. C. Hanson moved, seconded by Mr. Billings, to approve a leave of absence request through December 31, 2020 as presented. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Mr. Porter-Zuckerman;  
Ms. Starmer; Ms. Merrill

NO: --

The motion passed unanimously.

**XII. POLICY**

**A. Second/Final Reading – Policy 6161.1 Animals in the School**

Ms. Merrill moved, seconded by Mr. C. Hanson, to approve second and final reading of Policy #6161.1, Animals in the School as amended. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Mr. Porter-Zuckerman;  
Ms. Starmer; Ms. Merrill

NO: --

The motion passed unanimously.

**XIII. ADDITIONAL BUSINESS**

**A. Members of the Board** - None

**B. Members of the Administration** - None

#### **XIV. PUBLIC INPUT**

Lindsay Weiner, Meredith, asked whether virtual learners would take their specials through the Virtual Learning Academy Charter School.

Superintendent Moriarty said she will have a clearer picture next week, work is ongoing to align district staff to teach specials for K-8; VLACS would be available for grades 9-12.

Ms. Weiner also asked what would happen if the District was unable to get the needed supplies to continue disinfecting the schools. Facilities Manager Brian Swanker said he was confident that the District's existing stockpile could be maintained using its current supply chain. If those chemicals that are purchased in 55-gallon drums became unavailable, Superintendent Moriarty said a decision on how to respond would be made by the District's COVID-19 Response Team.

#### **XV. ANNOUNCEMENTS**

##### **A. Monday, September 14, 2020**

Inter-Lakes School Board – ILM/HS Community Auditorium  
*Public Participation via Livestream*

- Regular School Board Meeting – **6:00 p.m.**

##### **B. Tuesday, September 22, 2020**

Inter-Lakes School Board – ILM/HS Community Auditorium  
*Public Participation via Livestream*

- Regular School Board Meeting – **6:00 p.m.**

#### **XVI. NON-PUBLIC SESSION**

At 7:30 p.m. Mr. Billings moved, seconded by Ms. Merrill, to enter into non-public session under R.S.A. 91-A:3 II(a)(c) Student/Staff Personnel. The Board Secretary called the roll call vote, confirming Board members were alone if remote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Mr. Porter-Zuckerman;  
Ms. Starmer; Ms. Merrill

NO: --

The motion passed unanimously.

##### **Public Session**

Mr. C. Hanson moved, seconded by Ms. Merrill, the Board return to Public Session at 7:38 p.m. The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Mr. Porter-Zuckerman;  
Ms. Starmer; Ms. Merrill

NO: --

The motion passed unanimously.

Mr. Billings requested clarification of who would be serving on the COVID-19 Decision Making Team. He was concerned that we are usurping the responsibility of the Board with decision making that has some urgency to it; details and process were requested.



Superintendent Moriarty responded that the Decision Making Team could serve as an advisory committee to the Board. She reviewed details of the committee structure, role and responsibilities.

Mr. Billings expressed concern that as an advisory to the School Board if there was an urgent decision to be made it may take some time to get a quorum of the Board to make an immediate decision.

Mr. R. Hanson stated the he felt the Decision Make Team should act as an advisory to the Superintendent; with the Board giving her the power to act quickly and provide immediate updates to the Board.

Lengthy discussion ensued regarding scenarios and the established responses already in place to mitigate risks for staff, students and families.

Mr. Hanson suggested further discussion regarding the COVID-19 Decision Making Team be a public discussion on the next meeting agenda.

Board supports full closure after the report of the first cvo

## **XVII. ADJOURNMENT**

Ms. Merrill moved, seconded by Mr. Billings, to adjourn the meeting at 7:49 p.m.

The Board Secretary called the roll call vote:

YES: Mr. Baker; Mr. Billings; Mr. C. Hanson; Mr. R. Hanson; Mr. Porter-Zuckerman;  
Ms. Starmer; Ms. Merrill

NO: --

The motion passed unanimously.

Respectfully Submitted,

Bea Lewis Wheeler  
School District Clerk