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## Ashland School Board Meeting

Public Participation remote access @ <https://www.youtube.com/user/AshlandES>

Physical Location: Ashland Elementary School – Heffernan Media Center

Ashland, NH

October 6, 2020

### MINUTES

- Members Present:** Mr. Stephen Heath, Chair; Ms. Sandra Coleman, Vice-Chair;  
Mr. Stephen Felton; Ms. Jennifer Foote; Ms. Leigh Sharps
- Members Absent:** None
- Administrators Present:** Mrs. Mary Moriarty, Superintendent; Mrs. Trish Temperino,  
Assistant Superintendent; Mr. Stephen Guyer, AES Interim  
Principal; Mrs. Kelly Avery, AES Associate Principal
- Others Present:** Mr. Lester Brent, Technology Coordinator; Public & Press via  
Livestream

### CALL TO ORDER

Chairman Heath called the meeting to order at 6:30 p.m. Members and those present participated in the pledge of allegiance.

### REMOTE MEETING INFORMATION

Mrs. Moriarty stated that the School Board meeting was open to the public via LiveStream with all members physically present. The remote access URL had been posted on the website and Agenda. If members of the public have a problem accessing the meeting they should email [marilyn.martell@interlakes.org](mailto:marilyn.martell@interlakes.org) for support.

### MINUTES

#### **A. Regular Meeting – September 1, 2020**

Ms. Coleman moved, seconded by Ms. Foote, to approve the minutes of the September 1, 2020 School Board Meeting as amended; adding "be" to page #2. The motion passed 3-0-2 with Mr. Felton and Ms. Sharps abstaining.

#### **B. Regular Meeting - August 4, 2020**

Ms. Sharps moved, seconded by Mr. Felton, to approve the minutes of the August 4, 2020 School Board Meeting as amended; typographically errors corrected The motion passed 5-0.

#### **C. School Board Meeting/Work Session - July 30, 2020**

Ms. Coleman moved, seconded by Ms. Foote, to approve the minutes of the July 30, 2020 Meeting as presented. The motion passed 5-0.

#### **D. Regular Meeting – July 14, 2020**

Mr. Felton moved, seconded by Ms. Sharps, to approve the Minutes of the July 14, 2020 as amended; suggested edits to minutes as submitted by Ms. Sharps. The motion passed 4-0-1; with Ms. Foote abstaining.

**PRIVILEGE OF THE FLOOR #1** None

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## **COMMUNICATIONS**

Mrs. Moriarty reviewed the letter to Ashland Parks & Recreation regarding space for the Afterschool Program at AES. Mrs. Avery was thanked for her great collaborative relationships within the community.

## **ADMINISTRATIVE REPORTS**

### **A. Principal's Report – Opening Update/Enrollment**

Mrs. Avery, Associate Principal reported enrollment is at 160: 112 physically in-person and 48 students enrolled in virtual courses. We have received 4 requests for students to return from remote learning at the start of the second semester.

Thank you to the Ballou Family for constructing four benches they donated to AES to be used for soccer. The benches will be stored at school and used again for baseball. The Ballou family request that Ms. Merrifield do an art project with students to decorate them.

Mrs. Avery provided AES highlights to include McKenzie Melanson receiving the Thelma Spohrer Award for SY 2019-20 during the Middle Tier lunch; Fire Prevention Week was a great success with a visit from the Ashland Fire Department; Squam Lake Science Center has conducted virtual visits and planning more; the NJHS Induction took place with immediate family only attending; staff has professional development activities planned throughout the month. Currently information is being gathered for the School Facility Approval by the NH DOE that is scheduled for October 26<sup>th</sup>.

AES is currently fully staffed; two paraeducators and the part-time custodian have been hired.

Staff of the Month are the Special Education Team! The Team has been incredibly flexible with juggling different schedules, they are supportive and positive, and they are always willing to pitch in without any hesitation. They have helped make a difference for everyone.

### **B. Financial Report**

Mrs. Temperino provided a detailed review of the Fiscal Year Ending June 30, 2020 Report, answering questions brought forward by Board members (*Agenda attachment #7*); this report summarizes the information found in the recently submitted DOE-25.

Mrs. Moriarty reminded the Board that there may be a need to request withdrawing funds from the Special Education Expendable Trust; there are needs that are more significant than we have had in the past. Every effort will be made to meet those costs within the current budget, before a withdrawal is requested.

### **C. Safety Committee Recommendation – Halloween Parade**

Mrs. Avery provided an overview of the Committee's discussion regarding the Annual Halloween Parade, noting that a major concern was safety. The Committee opted to bring their decision to not have the annual parade to the School Board. After the meeting Mr. Guyer came up with a plan that would allow students to have a Halloween Parade, as tradition, just in a different way.

The proposed parade options were reviewed as scheduled to take place on October 30<sup>th</sup>. Board members were invited to attend and dress up to participate in the Drive-In Halloween Parade to be held on school grounds with people watching from their cars.

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**D. COVID-19 Decision Making Process**

Mrs. Moriarty reviewed the Decision Making Tool (*agenda attachment #8*) that is being used to as a guide to evaluate local impact of the virus and potential impact at AES. The Safety Committee is working with this tool to track impact and need for immediate action. The next meeting of the Safety Committee is scheduled for October 23; the plan is to meet monthly unless there is a need for more frequent meetings or if immediate action needs to be taken.

**E. Budget Process and Timeline**

Mrs. Temperino handed out and reviewed the 2021-2022 Budget Development Timeline. She and the Superintendent will be meeting with Principals to bring forward a proposed budget to the Board. A School Board Work Session needs to be scheduled in November.

This will be the first year that the School Clerk and Moderator will be elected for a three year term; School Board seats open are Mr. Felton, Ms. Foote, and Mr. Heath.

Work Session Dates were scheduled as follows: November 9 and 17 if needed; start time for the 9<sup>th</sup> - 4:30 p.m. and the 17<sup>th</sup> at 5:00 p.m.

**F. Capital Improvement Plan**

Mrs. Temperino provided an overview of the Capital Improvement Projects Plan and Facilities Budget Plan (*Agenda attachment #9*); this is a five-year plan the Facility Committee works on, based on what the Committee feels will be coming up for needs. Ongoing parts of the plan are based on a preliminary energy survey that was conducted June 2015. Mrs. Temperino noted that the lack of mechanical ventilation has come up again. The CIP plan will be updated with the Facilities Committee in October to ensure an updated plan is ready for presentation to the Board in November.

**BUSINESS OF THE BOARD**

Ms. Sharps asked how student transportation is working out at AES. Mrs. Avery responded that the two bus runs are going well; all students are at school by 7:50 a.m.

Mrs. Moriarty reminded the Board that \$30,000 was used in CARES Act Funds for a second bus; we are not being billed for a second bus as they are working within the same time frame with one bus. Funds may be shifted to offset other costs; we want to wait to be sure transportation is covered before moving funds.

Mr. Felton if there was any resolution to the need for open windows as the temperature is dropping. Discussion ensued regarding the ventilation system and possible purchase of portable Heppa Infiltration Systems as a good, temporary solution.

**BUSINESS OF THE SUPERINTENDENT**

**A. General Operating Expenses**

Mr. Felton moved, seconded by Ms. Sharps, to approve the payment of bills, manifest #2005 and #2006. The motion passed 5-0.

**OLD BUSINESS**     None

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**NEW BUSINESS**

**A. NH Retirement System Employer Contribution Rates**

Mrs. Temperino reviewed the Memorandum outlining the NHRS new contribution rates effective January 1, 2021. The new rates provide significant increases over the three year period.

**POLICY**

**A. Second Reading**

1. Policy BBA, Board-Superintendent Duties  
Ms. Coleman moved, seconded by Mr. Felton, to approve the second reading of Policy BBA, Board-Superintendent Duties, as amended. The motion passed 5-0.
2. Policy BBB-1, Number of Board Members  
Ms. Coleman moved, seconded by Ms. Sharps, to approve the second reading of Policy BBB-1, Number of Board Members, as amended. The motion passed 5-0.
3. Policy BBBC, Resignation  
Ms. Coleman moved, seconded by Ms. Sharps, to approve the first reading of Policy BBBC, Resignation, as amended. The motion passed 5-0.

**PRIVILEGE OF THE FLOOR #2**     None

**ANNOUNCEMENTS**

**A. Tuesday, November 3, 2020**

Ashland School Board @ Remote from Ashland Elementary School – Heffernan Media Center  
(Public Participation via Remote Livestream Only)

- Policy Review Committee – **5:45 p.m.**
- School Board Meeting – **6:30 p.m.**

**ADJOURNMENT**

Mr. Felton moved, seconded by Ms. Foote to adjourn at 7:43 p.m. The motion to adjourn passed 5-0.

Respectfully Submitted,

Marilyn G. Martell  
Recording Secretary