

**ASHLAND SCHOOL BOARD MEETING**  
**Physical Location: Ashland Elementary School – Heffernan Media Center**  
Public Remote Access: <https://www.youtube.com/user/AshlandES/live>  
**October 5, 2021**

**MINUTES**

**DRAFT**

**CALL TO ORDER**

Mr. Heath called the meeting to order at 6:01 p.m.

**RECORD ROLL**

**Members Present:**

Mr. Stephen Heath, Chair  
Ms. Sandra Coleman, Vice-Chair  
Ms. Jennifer Foote  
Ms. Leigh Sharps

**Administrators Present:**

Mrs. Moriarty, Superintendent  
Mrs. Trish Temperino, Assistant Superintendent  
Mrs. Kelly Avery, Principal

**Others Present:**

Mr. Lester Brent, Technology Coordinator,  
Mr. Steve Guyer, Consultant  
Press

**Members Absent:**

Mr. Stephen Felton (with notice)

**Minutes**

Ms. Foote moved, seconded by Ms. Sharp, to approve the minutes of the Regular Meeting of September 7, 2021 with the suggested edits. The motion carried 3-0-1; Ms. Coleman abstained

**PUBLIC COMMENT #1**

None

**COMMUNICATIONS**

None

**ADMINISTRATIVE REPORTS**

**A. Principal's Report**

Mrs. Avery updated the School Board on enrollment; Early Release scheduled on October 8 – staff will complete Suicide Prevention Training; Open House scheduled on October 19 – three sessions will be offered to limit the number of people in the building at one time; and the Halloween Parade scheduled on October 29.

**B. Financial Report – Annual Report Fiscal Year Ending June 30, 2021**

The School Board was provided as part of the agenda materials a copy of the Fiscal Year Ending June 30, 2021 Report. Ms. Temperino reported that ending on June 30, 2021 the unassigned fund balance is \$85,354.

**BUSINESS OF THE BOARD**

The School Board reviewed the 2021 Proposed Resolutions for the New Hampshire School Boards Association Delegate Assembly on October 16. Ms. Sharps will attend on behalf of the School Board. Chair Heath asked for a consensus on whether to support or not support the various resolutions – Resolution #8 – Consensus – Do not support; Resolution #9 – Consensus – Do not support; Resolution #10 – Consensus – Support; Resolution #11 – Do not support; Resolution #12 – Do not support.

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## **BUSINESS OF THE SUPERINTENDENT**

### **A. General Operating Expenses**

Ms. Foote moved, seconded by Ms. Sharps, to approve the payment of bills, manifest #2004 as presented. The motion carried 4-0.

### **B. Tuition Rates for the 2021 – 2022 School Year**

Mrs. Temperino presented historical tuition rates and proposed the tuition rate for 2021 – 2022 as \$20,060.94 with a per diem rate of \$111.4497.

Ms. Sharps moved, seconded by Ms. Coleman, to approve the 2021 – 2022 tuition rates as presented. The motion carried 4-0.

## **OLD BUSINESS**

### **A. COVID-19 Team Updates**

Mrs. Avery reported that the COVID-19 Team continues to meet weekly to monitor data and needs. The School is maintaining the current level of mitigation which is at Orange. No action required.

## **NEW BUSINESS**

### **A. Use of School Facilities by Outside Organizations**

Mrs. Moriarty and Mrs. Avery shared a request for use of the gymnasium by a group outside of the School. Typically, such requests are handled at the building level by the Principal, however, with the pandemic, last year outside use of the facilities was not allowed. Discussion ensued and it was agreed that outside use is permissible, if it does not interfere with the School's operations/mitigation; the outside group agrees to follow the School's COVID-19 protocols; and if additional costs are incurred to prepare the facility for school use, the cost will be passed on to the organization using the facility.

### **B. Donation**

A retired teacher (wishing to remain anonymous) made a \$200 donation to the School. The School Board and Administration expressed publicly gratitude.

Ms. Coleman, moved, seconded by Ms. Sharps, to accept the donation with gratitude as presented. The motion carried 4-0.

### **C. Budget Development Calendar**

Ms. Temperino shared a draft Budget Development Calendar with the School Board. Tentatively, the School Board scheduled meetings as follows: November 16 at 5:00 p.m. for School Board Budget Presentation and November 22 at 5:00 p.m. School Board Budget Work Session. Prior to solidifying these dates/times, Mrs. Moriarty will contact Mr. Felton to see if these dates/times work.

## **POLICY**

### **A. September 22, 2021 Policy Review Committee Minutes – No action required.**

### **B. Third Reading and Adoption**

Ms. Foote moved, seconded by Ms. Sharps, to approve the third reading and adoption of the following policies:

- Policy DGA, Authorized Signatures
- Policy DID, Fixed Assets Management

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- Policy DK, Payments, Checks and Manifests
- Policy EEAA, Video and Audio Surveillance on School Property
- Policy EEAB, Video and Audio Recording in School and Classrooms
- Policy EHAC, Electronic/Digital Records and Signatures
- Policy EHB, Data/Records Retention Schedule
- Policy GBEC, Drug-Free Workplace

The motion carried 4-0.

**C. Second Reading**

Ms. Foote, moved, seconded by Ms. Coleman, to approve the second reading of the following policies:

- Policy ACE, Procedural Safeguards: Non-Discrimination on the Basis of Handicap/Disability Policy JRA, Notification of Rights Under FERPA
- Policy GBEA, Staff Ethics
- Policy GCF, Recruitment, Selection, Hiring
- Policy GCG, Substitute Teachers
- Policy JCA, Change of Class or School Assignment Best Interests and Educational Manifest Hardship
- Policy JIC, Student Conduct
- Policy JICD, Student Discipline and Due Process

The motion carried 4-0.

**D. First Reading**

Ms. Sharps moved, seconded by Ms. Foote, to approve the first reading of the following policies:

- Policy AC, Non-Discrimination, Equal Opportunity Employment and District Anti-Discrimination Plan, as amended
- Policy AC-R, Plan to: Prevent Discrimination, Assess the Presence of Discrimination; Intervene and Respond to Incidents of Discrimination
- Policy JICL, Internet Acceptable Use
- Policy JLC, Student Health Services
- Policy JLDBA, Behavior Management and Intervention
- Policy JLDBB, Suicide Prevention and Response
- Policy JLF, Reporting of Suspected Child Abuse or Neglect
- Policy EBB, School Safety
- Policy EBBC, Emergency Care and First Aid

The motion carried 3-0-1; Ms. Coleman abstained

**E. Policy – Rescind**

Ms. Foote moved, seconded by Ms. Sharps, to rescind Policy AC-1 Section 504 of the Rehabilitation Act of 1973 as recommended. The motion carried 4-0.

**D. Policies Reviewed September 22, 2021 – No action required.**

**PUBLIC COMMENT #2**

None

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**ANNOUNCEMENTS**

**A. Tuesday, November 2, 2021**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:00 p.m.**
- School Board Meeting – **6:00 p.m.**

**B. Added at the meeting – Tentatively November 16 (Budget Presentation) and November 22 (Budget Work Session) both tentatively at 5:00 p.m.**

**C. Tuesday, December 7, 2021**

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:00 p.m.**
- School Board Meeting – **6:00 p.m.**

**NON-PUBLIC - R.S.A. 91-A:3 II (d)**

Ms. Coleman moved, seconded by Ms. Sharps, to enter Non-Public Session at 6:49 p.m. in accordance with RSA 91-A:3 II (d) for consideration of the acquisition, sale, or lease of real or personal property, which, if discussed in public, would likely benefit a part or parties whose interests are averse to those of the general community.

The Chair called for a roll call vote as follows:

YES: Ms. Foote, Ms. Sharps, Ms. Coleman, Mr. Heath      NO: --

Motion carried 4-0

**Public Session**

Ms. Coleman moved, seconded by Ms. Sharps, to enter Public Session at 7:16 p.m. The Chair called for a roll call vote as follows:

YES: Ms. Foote, Ms. Sharps, Ms. Coleman, Mr. Heath      NO: --

Motion carried 4-0

**ADJOURNMENT**

Ms. Coleman moved, seconded by Ms. Sharps, to adjourn at 7:18 p.m. Motion passed 4-0

Respectfully Submitted,

Mary Moriarty  
Acting Recording Secretary