

Inter-Lakes Athletic Committee

Meeting: 11/17/08 7 to 8 pm

Attendance: Bill Irwin, Patti Kennelly, Everett Bennett, Tom Allen, Carrie Roberge, Patte Morrow, Sue Frazier

Meeting Notes:

1. Informational Presentation to Inter-Lakes School Board Tuesday, November 25th 7pm
 - a. Handouts to provided:
 - i. Mission Statement, Core Value and Philosophy document
 - ii. Program Goals – High School and Junior High
 - iii. Athletic Director Job Description
 - iv. Student Athlete Evaluation Form
 - b. PowerPoint slides
 - i. History – why and how the committee was formed
 1. What was the committee's goals and how did we work to meet these goals
 2. How do we provide a better experience and quality sports programs for our student athletes and coaches? – all that this committee has focused on as attempted to answer that question
 - ii. Committee composition - members
 - iii. Process and Resources utilized
 1. members on the committee with backgrounds in athletics
 2. neighboring communities and their programs/practices in place
 3. student-athlete surveys
 4. coaches interviews and sport program summaries
 - iv. Recognition of Athletes and Coaches – encouraging excellence and commitment
 - v. Athletic Director Job Description/Responsibilities
 1. The committee developed an athletic director's job description in order for the group to be clear on how an athletic director spends their time and what other areas should be included in their responsibilities and focused on. This was developed from both internal and external resources.
 2. The committee recommends that a full-time athletic director position would be in the best interest of the Inter-Lakes athletic program, student athletes and coaches.
 3. Administration has cautioned us with regards to the budget constraints that may prohibit the recommendation from going forward at this time.
 - vi. Resources that could enhance the quality of the of the Inter-Lakes Athletic Program – discussed/considered by the athletic committee
 1. Athletic Trainer

2. Weight room
 3. Uniforms – quality core uniform elements and guidelines for requests of additional athletic wear elements
 4. Volunteer system
 5. Fundraising policy and opportunities
 6. Stream-lining paperwork requirements
- vii. Athletic Advisory Board
1. Forum for communication, feedback, guidance and support from varied perspectives in order to continue to make progress toward meeting the goals of providing a better, quality experience in the Inter-Lakes athletic program for students and coaches.
 2. Monthly meetings scheduled for the balance of the 2008-2009 school year
- viii. Changes Implemented or In-Process
1. Communication of Athletic Program Mission Statement, Core Values and Philosophy
 - a. Posted on the website, provided to coaches, to be added to handbook and discussed in remarks during sports awards
 2. Student Athletic evaluations, enhanced focus/review of these by the coaches, potential future enhancements to these sport program evaluations
 3. Junior High teams - formation/composition
 4. Evaluation of alternatives to build successful athletic programs – included petitioning of JH students up to JV teams, which includes evaluation of process and revisions if needed
 5. Recognition
 - a. Sportsmanship awards expanded upon and implemented for H.S. Fall '08 sports awards
 - b. future enhancements to awards, recognition, plaques and banners to be discussed and implemented